

## User instructions



### Mozilla Thunderbird email setup

Download Thunderbird from <http://en.www.mozilla.com/en/thunderbird/> and install.

In the **New Account setup** ensure 'Email Account' is selected and click 'continue'.

#### Identity.

In 'your name' enter a suitable username, i.e. John Smith, or your business name.

In 'email address' enter the email address supplied by Piccante Web Design or Chilli Web Hosting. Normally this will be [info@yourbusinessname.com](mailto:info@yourbusinessname.com) or [admin@yourbusinessname.com](mailto:admin@yourbusinessname.com)

Click 'continue'.

#### Server information.

Ensure that 'POP' is selected.

In the 'incoming server' field enter mail.yourdomainname, i.e. mail.bestwidgets.com

Ensure that the 'Use global inbox' option is selected.

Outgoing server SMTP should be set as per the incoming server, i.e. mail.yourdomainname, i.e. mail.bestwidgets.com

(The outgoing mail SMTP server port should be set to 26).

Click 'continue'.

#### User names.

Enter the email you nominated - normally this will be [info@yourdomainname.com](mailto:info@yourdomainname.com) for example.

Click 'continue'.

#### Account name.

Enter the email address supplied by Piccante Web Design or Chilli Web Hosting. Normally this will be [info@yourbusinessname.com](mailto:info@yourbusinessname.com) or [admin@yourbusinessname.com](mailto:admin@yourbusinessname.com)

Click 'continue'.

Verify details are correct and click 'continue'.

You should now be able to login to your email using the password provided by Piccante Web Design or Chilli Web Hosting.

If you encounter problems please contact [support@chillwebhosting.com](mailto:support@chillwebhosting.com) or [info@piccantewebdesign.com](mailto:info@piccantewebdesign.com)